

**Discovery Charter School  
1100 Camino Biscay  
Chula Vista, CA 91910**

**Board of Directors  
Regular Meeting  
Thursday, August 15, 2019  
5:30 p.m.  
Discovery Charter School Auditorium**

**MINUTES**

**I. Opening Procedures**

**A. Called to Order** at 5:31 p.m.

**B. Roll Call**

- a. Members Present: Rochelle Carroll, Dr. Appel, Vikki Viramontes, Terry McKearney
- b. Members Absent: Dr. Richison
- c. Others Present: Neil MacGaffey, Sara Roa

**C. Pledge of Allegiance**

8<sup>th</sup> Grade Teacher Ms. Harris led the pledge of allegiance

**D. P.A.L Award**

The award was presented to former 6<sup>th</sup> grade student Maleah Edwards

**E. Presentation by 7<sup>th</sup>-8<sup>th</sup> Grade Teachers**

**F. Presentation of New Staff to Discovery Charter**

Principal Mr. MacGaffey presented new staff; Aremi Lopez, Paula Mack, Amy Markham, Carolina Parra, Christa Valency, Meryl Jimenez, and Sarah Johnson.

**II. Approve Agenda**

*Motion: Appel*

*Second: McKearney*

*Vote: MSCU*

**III. Approve Minutes from the July 11, 2019 Regular Board Meeting**

*Motion: Viramontes*

*Second: Appel*

*Vote: MSC*

**IV. Public Comment**

**A. Items on the Agenda:** There were no Public Comments for Items on the Agenda.

**B. Items not on the Agenda:** Mrs. Melissa Bufford shared her family is happy to attend Discovery Charter even though having to take her two children to two different schools because her Kindergarten student did not make the DI program this school year. She asked the Board to reconsider the admission process and remedy these type of situations to keep the families together for the Dual Immersion program.

## V. Principal's Report

- Mr. MacGaffey shared that the new change of schedule reduced tardies by 50% and is also helping with traffic flow.
- A major focus quarter one will be Social Emotional well being of the students. Discovery is partnering with Sanford Harmony/Fidelity and the PBS Committee to implement a multi-tiered system to achieve a silver ranking for Discovery.
- The new behavior policy is to encourage students when they do well. We are noticing a change on campus with these implementations. We are using tickets, and students with the most tickets get to have lunch with the principal.
- Administration is having individual meetings with families to discuss their critical attendance and Independent Study contracts.
- Mr. MacGaffey shared the school is including all grades to do morning announcements in English and Spanish.
- Principal shared he does classroom observations on a daily basis and invited Board members to participate.
- Discovery started a newspaper club sponsored by 5<sup>th</sup> grade teacher Mr. dePedro.
- The ILT team had their first meeting and soon will collaborate with the rest of staff.

## VI. Dual Immersion/CABE Presentation

Dual Immersion teachers Luz Baeza, Claudia Hernandez and Associate Principal Nestor Espinoza shared their learning from this summer's CABE Dual Language Institute. Both administrators and teachers attended sessions that were specifically geared to the language in which they taught. Administrators learned the latest information on the California Spanish Assessment. Spanish teachers learned how to look closely at the Guided Principals of Dual Immersion. English teachers learned "bridging" strategies to help elevate the Spanish and build awareness of similarities between the two languages. This year the DI team of teachers and administrators will work together during vertical grade level meetings to implement their new learning in all dual immersion classrooms.

## VII. Approve travel to 60<sup>th</sup> CMC-South Annual Mathematics Conference 2019

**Location:** Palm Springs, CA

**Dates:** November 15<sup>th</sup>-16<sup>th</sup>, 2019

**Funding Source:** Title II

**Rationale:** Further implementing the Eight Standards for Mathematical Practice, with emphasis on Mathematical Equity for English Learners, under-represented students, and students with special needs.

**Cost:** Registration cost is \$1,755 for nine teachers and one administrator. Two nights lodging \$2,518, parking is free. Meals and mileage ~ \$1,978. Total cost \$6,446 not to exceed \$6,800.

*Motion: Appel*

*Second: McKearney*

*Vote: MSCU*

**VIII. Approve travel to LCAP “Putting It All Together: Promoting Student Success” Workshop Series**

**Location:** SDCOE, San Diego, CA

**Dates:** Oct. 15<sup>th</sup>, Dec. 6<sup>th</sup>, 2019 and Feb. 20<sup>th</sup>, April 29<sup>th</sup>, May 14<sup>th</sup>, 2020

**Funding Source:** LCAP

**Rationale:** Training and support for LEA administrator and their team connecting key actions and strategies in the 2019-20 LCAP for ongoing student success and improvement. Updates will be presented on state and federal accountability systems, and the California School Dashboard. Time to work on LCAP with guidance from County experts will be provided.

**Cost:** Registration cost is \$249 per team of three. Total cost \$249, not to exceed.

*Motion: McKearney*

*Second: Appel*

*Vote: MSCU*

**IX. Approve Contract with Larry Alvarado for Classroom Management**

**Location:** Discovery STEAM Charter School

**Dates:** August 2<sup>nd</sup>, 2019

**Funding Source:** LCAP

**Description of Services:** Provide administrative and teaching staff with insight and effective strategies for proactively dealing with parents and students.

**Cost:** \$300, not to exceed.

*Motion: Viramontes*

*Second: Appel*

*Vote: MSCU*

**X. Approve Contract with Larry Alvarado for Classroom Management Coaching**

**Location:** Discovery STEAM Charter School

**Dates:** During 1<sup>st</sup> Quarter, 2019-20

**Funding Source:** Title II

**Description of Services:** Provide classroom observation, feedback, and coaching for effective classroom management.

**Cost:** \$100 per hour, not to exceed \$600.

*Motion: McKearney*

*Second: Viramontes*

*Vote: MSCU*

**XI. Approve 2019-2020 Report Calendar to DCS Board of Education**

*Motion: Viramontes*

*Second: Mckearney*

*Vote: MSCU*

**XII. Board Communications**

**Ms. Viramontes** thanked everyone and what teachers do at this school to thrive.  
**Mr. McKearney** congratulated admin and staff for a well planned Back to School Night.

**Dr. Apel** shared he is very impressed of the well planned Dual Immersion program.  
**Ms. Carroll** thanked for the hard work put in for Back to School Night and the start of a new school year. She also thanked the Dual Immersion families for attending and their continuous message.

**FULL BOARD CLOSED SESSION**

**XI. Adjourn to Closed Session** – Principal’s office  
President Carroll recessed to Closed Session at 6:47 p.m. for the purpose of:

**A. Discovery Charter Preschool**

**Agency Designated Representatives:** Neil MacGaffey  
**Employee Organization:** Discovery Charter Preschool

**FULL BOARD OPEN SESSION**

**XII. Reconvene to Open Session** – Discovery Charter School Auditorium  
President Carroll reconvened to Open Session at 7:50 p.m.

**A. REPORT OUT OF CLOSED SESSION**

Mrs. Carroll reported there was nothing to report, and no action was taken.

**XIII. Adjournment**

A motion was made to adjourn the meeting at 7:51 p.m.

*Motion: Viramontes      Second: Appel      Vote: MSCU*

**The next Regular Meeting of the Discovery Charter School Board of Directors will be in the Discovery Auditorium on Thursday, September 12, 2019 at 5:30 p.m.**

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Rochelle Carroll, Board President

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Sara Roa, Secretary to the Board